

Nikki McIntyre

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Education:

Bachelor of Science major in Computer Science, Saint Mary's University, Halifax, NS. 2022

Skills:

- **Knowledgeable in programming:** Has used and is comfortable with, HTML (Bootstrap), CSS, JavaScript (Vue.JS), Java, C#, Python, WordPress.
- **Ambitious:** Passionate to learn about modern technology and dedicated towards growing their skillset.
- **Collaborative:** Enjoys working in teams. Can efficiently and effectively communicate with groups of people of many sizes about what needs to be done. Uses the group dynamic to maximise what can be done in the best way possible.
- **Initiative:** Will seek out ways to solve issues without any guidance first and see if a solution is possible.

Professional Accomplishments:

- **Front end development:** Used HTML, CSS and JavaScript to create pages up to the design that was assigned with them. According to the complexity of the proposed design it could take anywhere from a couple hours to a couple days. This led to my supervisor being able to work on other pages knowing I was proficient with the work assigned to me.
- **Database Design:** Took scattered excel files carrying related data and wrote them up in MySQL. Working with nontechnical people I wrote a C# front end and made it easy to input and delete data for the layperson. This allowed my company to input new client's data significantly faster.
- **Instructor:** Created 3 courses on Microsoft Excel, taught these classes to 6 clients at a time. Going over the material and meaningfully answering any questions that cropped up. This resulted in clients becoming more knowledgeable and marketable on their resume clearly outlining this skill.

Relevant Employment:

Temp Position: Service Desk Agent, Dalhousie University, Halifax, NS
November 2022 – December 2022

- Responded to client emails who were requesting help with various technological issues. Giving meaningful answers to assist people regardless of their technological literacy.
- Remained polite and courteous with clients as I listened and responded to their problems.
- Communicated with team members and requested assistance when needed.

Junior Developer, Curbza Inc - SimplyCast, Halifax, NS

March 2021 – March 2022

- Created frontend using HTML, CSS, JavaScript as well as Bootstrap frameworks and Vue.js. Self-teaching the required skills when unfamiliar with a certain task or feature. Ensuring the designs that were given were created as required.
- Communicated clearly with the rest of the team in daily scrum meetings about progresses and pain points there were and listened carefully to feedback provided as well as offered my own criticism towards their projects.

Information Technology Resource Specialist, TEAMwork Cooperative, Halifax, NS

September 2017 – July 2019

- Streamlined the client tracking system from scattered Excel files, using SQL as a backend and C# as a frontend and supplemented by Visual Studio
- Created workshops from scratch on Microsoft Excel and ran biweekly workshops on all the key concepts to a diverse set of 6 clients at a time.

Other Employment:

Teaching Assistant, Saint Mary's University, Halifax, NS

September 2018 – April 2020

- Marked assignments fairly and according to professors' guidelines for different courses of different sizes and clearly explained on all the grades why they were assigned.
- Worked independently to mark assignments. Meeting any deadline set by the professor while still making sure guidelines were upheld.

Volunteer Positions:

Vice President, Saint Mary's Debate Society, Halifax, NS

April 2021 – April 2022

- Created and performed instructive seminars to assist in teaching novices and pros alike in the different aspects of how to make convincing arguments.
- Checked in with novices to ensure they are having a good time and enjoying their activities with the society.

Vice President, Saint Mary's Math and Computer Science Society, Halifax, NS

September 2021 – April 2022

- Assisted the executives with planning and hosting several types of activities for the society
- Kept the society up to date and any concerns they had were being met